

**CABINET FORWARD WORK PLAN**

1 MARCH 2011 TO 30 JUNE 2011

**Explanatory Note** This work plan consists of future items to be considered by the Cabinet in the next four months. It will be published at least 14 days before the start of the period covered in the plan.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -




1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.


## Membership of Cabinet:


Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Adult Care, Communities and Libraries
Cllr J Brady	Cabinet Member for Economic Development, Planning and Housing
Cllr F de Rhé-Philipe	Cabinet Member for Finance, Performance and Risk
Cllr L Grundy	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Health and Wellbeing
Cllr J Noeken	Cabinet Member for Resources
Cllr T Sturgis	Cabinet Member for Waste, Property and Environment
Cllr D Tonge	Cabinet Member for Highways and Transport
Cllr S Wheeler	Cabinet Member for Leisure, Sport and Culture

## Representations/Public Participation

If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic & Members' Services [john.quinton@wiltshire.gov.uk](mailto:john.quinton@wiltshire.gov.uk) by 12.00 noon two working days before the meeting. Please contact Democratic & Member Services on 01225 713018 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact
<b>22 Mar 2011</b> Budget Monitoring	To receive a regular update on the revenue budget	Corporate Leadership Team	None.	Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhe-philipe@wiltshire.gov.uk">fleur.derhe-philipe@wiltshire.gov.uk</a>	Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a>
<b>22 Mar 2011</b> NHS White Paper - Healthy Lives, Healthy People	Update following White Paper on new local authority responsibilities for Public Health	National consultation Period ending 8 March 2011.	<a href="http://www.dh.gov.uk/prod_consum_dh/groups/dh_digital_assets/@dh/@en/@ps/documents/digitalasset/dh_122347.pdf">http://www.dh.gov.uk/prod_consum_dh/groups/dh_digital_assets/@dh/@en/@ps/documents/digitalasset/dh_122347.pdf</a>	Cllr Jane Scott OBE <a href="mailto:jane.scott@wiltshire.gov.uk">jane.scott@wiltshire.gov.uk</a>	Maggie Rae (Joint Corporate Director Health and Wellbeing) <a href="mailto:maggie.rae@wiltshire.gov.uk">maggie.rae@wiltshire.gov.uk</a>
<b>22 Mar 2011</b> Waste Site Allocations Development Plan Document	 To seek approval to consult on the formal Regulation 27 Waste Site Allocations Document.	This will commence for 6 weeks following the Cabinet meeting.	Draft of the document and technical reports	Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a>	Alistair Cunningham <a href="mailto:alistair.cunningham@wiltshire.gov.uk">alistair.cunningham@wiltshire.gov.uk</a>
<b>22 Mar 2011</b> Nursing Provision for Older People, Older People with Mental Health Problems and People with Physical Impairment	 To seek approval to tender and to subsequently award contracts through delegated authority.	Nursing home providers in Wiltshire and the surrounding areas and Residential and Nursing Home Association.	Wiltshire Older People Accommodation Strategy and Market analysis of residential care and nursing care – PA Consulting	Cllr John Thomson <a href="mailto:john.thomson@wiltshire.gov.uk">john.thomson@wiltshire.gov.uk</a>	Nicola Gregson <a href="mailto:nicola.gregson@wiltshire.gov.uk">nicola.gregson@wiltshire.gov.uk</a> Tel: 01225 771673
<b>22 Mar 2011</b> Future support for Tourist Information Centres	 To consider the future of TICs funded by Wiltshire Council	Local divisional members	None.	Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a>	Peter Wheelhouse <a href="mailto:peter.wheelhouse@wiltshire.gov.uk">peter.wheelhouse@wiltshire.gov.uk</a>

<p><b>22 Mar 2011</b> Aggregate Minerals Site Allocations DPD: Results of Recent Consultation on Initial Site Options</p>	<p>To present the results of the recent consultation exercise on the Aggregate Minerals initial site options report and outline the details of the next stages.</p>		<p>Appendices</p>	<p>Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a></p>	<p>Alistair Cunningham <a href="mailto:alistair.cunningham@wiltshire.gov.uk">alistair.cunningham@wiltshire.gov.uk</a></p>
<p><b>22 Mar 2011</b> School Admissions Arrangements 2012/13</p>	<p>The Local Authority has a statutory duty to have a determined school admission policy for 2012/13 in place on or before 15 April 2011.</p>	<p>All schools have been consulted.</p>	<p>None.</p>	<p>Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Debbie Clare <a href="mailto:debbie.clare@wiltshire.gov.uk">debbie.clare@wiltshire.gov.uk</a></p>
<p><b>19 Apr 2011</b> Budget Monitoring</p>	<p>To receive a regular update on the revenue budget</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhe-philipe@wiltshire.gov.uk">fleur.derhe-philipe@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>
<p><b>19 Apr 2011</b> Quarterly Progress Update - Workplace Transformation Programme</p>	<p>Regular update on progress of Workplace Transformation Programme</p>		<p>None.</p>	<p>Cllr John Noeken <a href="mailto:john.noeken@wiltshire.gov.uk">john.noeken@wiltshire.gov.uk</a></p>	<p>Mark Stone <a href="mailto:mark.stone@wiltshire.gov.uk">mark.stone@wiltshire.gov.uk</a></p>
<p><b>19 Apr 2011</b> Special Educational Needs (SEN) Confirmation of Decisions</p>	<p> To report the outcome of the statutory notice published subsequent to the decisions of Cabinet on 27 July 2010.</p>	<p>Public Consultation in the Review of SEN Provision in 2010.</p>	<p>None.</p>	<p>Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Trevor Daniels <a href="mailto:trevor.daniels@wiltshire.gov.uk">trevor.daniels@wiltshire.gov.uk</a></p>

<b>19 Apr 2011</b> Fees and Charges Policy	 To consider the Council's Corporate Fees, Charges and Concessions Policy	Area Boards and statutory consultees.	None.	Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhe-philipe@wiltshire.gov.uk">fleur.derhe-philipe@wiltshire.gov.uk</a>	Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a>
<b>19 Apr 2011</b> Extra Care Housing - Joint Procurement	To receive an update on the outcome of the joint procurement strategy for Extra Care Housing with Devon County Council.	Corporate Leadership Team	None.	Cllr John Thomson <a href="mailto:john.thomson@wiltshire.gov.uk">john.thomson@wiltshire.gov.uk</a>	James Cawley <a href="mailto:james.cawley@wiltshire.gov.uk">james.cawley@wiltshire.gov.uk</a>
<b>24 May 2011</b> Budget Monitoring	To receive an update on the Councils revenue budget.	Corporate Leadership Team	None.	Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhe-philipe@wiltshire.gov.uk">fleur.derhe-philipe@wiltshire.gov.uk</a>	Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a>
<b>14 Jun 2011</b> Budget Monitoring	To receive a regular update on the revenue budget	Corporate Leadership Team	None.	Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhe-philipe@wiltshire.gov.uk">fleur.derhe-philipe@wiltshire.gov.uk</a>	Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a>
<b>14 Jun 2011</b> Update on Performance	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire	Corporate Leadership Team	None.	Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhe-philipe@wiltshire.gov.uk">fleur.derhe-philipe@wiltshire.gov.uk</a>	Sharon Britton (Service Director Performance) <a href="mailto:sharon.britton@wiltshire.gov.uk">sharon.britton@wiltshire.gov.uk</a>

<p><b>14 Jun 2011</b> Reducing Child Poverty</p>	<p>Cabinet to agree the strategy.</p>	<p>Wide consultation - Jan 2011 – April 2011. National strategy also being developed in similar timescale – final document due to be published by April 2011.</p>	<p>Child Poverty Needs assessment <a href="http://www.wiltshire.gov.uk/healthandsocialcare/childreynougpeoplefamilies/reducingchildpoveertyconsultation.htm">http://www.wiltshire.gov.uk/healthandsocialcare/childreynougpeoplefamilies/reducingchildpoveertyconsultation.htm</a></p>	<p>Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Lynda Cox <a href="mailto:lynda.cox@wiltshire.gov.uk">lynda.cox@wiltshire.gov.uk</a></p>
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